



STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES
OFFICE OF CONSERVATION AND COASTAL LANDS
POST OFFICE BOX 621
HONOLULU, HAWAII 96809

PETER T. YOUNG
CHAIRPERSON
BOARD OF LAND AND NATURAL RESOURCES
COMMISSION ON WATER RESOURCE MANAGEMENT

ROBERT K. MASUDA
DEPUTY DIRECTOR - LAND

DEAN NAKANO
ACTING DEPUTY DIRECTOR - WATER

AQUATIC RESOURCES
BOATING AND OCEAN RECREATION
BUREAU OF CONVEYANCES
COMMISSION ON WATER RESOURCE MANAGEMENT
CONSERVATION AND COASTAL LANDS
CONSERVATION AND RESOURCES ENFORCEMENT
ENGINEERING
FORESTRY AND WILDLIFE
HISTORIC PRESERVATION
KAHOOLAWE ISLAND RESERVE COMMISSION
LAND
STATE PARKS

CONSERVATION DISTRICT USE APPLICATION INSTRUCTIONS

This is the Department of Land and Natural Resources (DLNR), Office of Conservation and Coastal Lands (OCCL), Conservation District Use Application (CDUA) form. This application is to be used to apply for land use(s) within the State of Hawaii Conservation District.

All land uses, pursuant to Title 13 Chapter 5, Hawaii Administrative Rules (HAR), must be an identified land use and require that a CDUA be filed with the Department and approved by the Board of Land and Natural Resources prior to its initiation. An application is not considered accepted for processing until the Department has found it complete. Once an application is considered "complete" by the Department, a letter of acceptance will be issued and the statutory 180-day time period will begin.

Should a "complete" application not be acted upon within the 180-day time limit, the applicant may automatically put said land to the use(s) requested in the application.

Unless provided for by Title 13, Chapter 5, HAR, land uses shall not be undertaken in the State Land Use Conservation District. Please utilize applicable sections of Title 13, Chapter 5 of the Hawaii Administrative Rules to complete this application.

All applications must include the following to be considered "complete" for processing:

- A completed CDUA form with signatures of the landowner(s) and applicant if different from the landowner. Where the landowner is a corporation, trust, association, etc., evidence of authorization for the application shall be included.
- Environmental information required pursuant to Department of Health, Chapter 343, Hawaii Revised Statutes.
- Compliance with applicable county Special Management Area (SMA) Rules and Regulations must be satisfied prior to action on the CDUA.
- The appropriate filing fees as specified pursuant to Title 13, Chapter 5, HAR.

NOTE: No application shall be processed by the Department until violations pending against the subject parcel are resolved pursuant to section 13-5-31(e).

Twenty (20) copies of the completed application and all attachments and twenty (20) copies of the environmental assessment as required must be submitted.

Application(s) and attachment(s) should be mailed to:

or hand delivered to:

Department of Land and Natural Resources
Office of Conservation and Coastal Lands
P.O. Box 621
Honolulu, Hawaii 96809

Kalanimoku Bldg. Room 131
1151 Punchbowl Street
Honolulu, Hawaii 96813

For information call: 587-0377

You may download this form and the Conservation District Rules, Chapter 13-5, Hawaii Administrative Rules, at www.hawaii.gov/dlnr/occl/documents.

REQUIRED ATTACHMENTS

For information presented in the Environmental Assessment (EA), please reproduce and attach relevant information in the CDUA or cite specific section and page references to enable staff to locate it conveniently in the EA.

County Special Management Area Determination

Applications may be subject to County Special Management Area (SMA) requirements. One of the following must be received from the applicable County thirty (30) days prior to Board action on your CDUA:

- A determination that the proposed land use(s) is outside the Special Management Area (SMA) administered by the County
- A determination that the proposed land use is exempt from the provisions of the County ordinances/regulations specific to Section 205A-29 (b), Hawaii Revised Statutes (HRS)
- A Special Management Area permit for the proposed use. (Note: An SMA permit or clearance **must** be received by the Department forty-five days prior to the 180 day expiration deadline on an application.)

Should you believe that the subject area is clearly not within the SMA, please state the reason and the OCCL shall make a determination regarding this matter.

Maps

Maps should include a north arrow and graphic scale. Attach regional, vicinity and parcel maps. Utilities, roads and access should be presented on a map if available and applicable. If applicable, flora and fauna, and historic sites should also be presented on a map. Submit detailed contour maps for ocean areas and areas where slopes are 20% or more. If the area of proposed use is within fifty feet of the boundary of the Conservation District, please include a map

showing the interpretation of the boundary by the State Land Use Commission. This information may be included in the EA.

Photographs

Current color photographs of the area should be submitted with each EA/CDUA . Electronic storage of information such as computer floppies and Cd Roms should be provided to OCCL to help expedite the processing of applications.

Plans

All applications and EA shall contain associated plans such as a location map, site plan, floor plan, elevations, and landscaping plans drawn to scale. Additionally, all plans should include a north arrow and graphic scale.

Location/Area Plan. An area plan should include but not be limited to: the relationship of proposed uses to existing and future uses in abutting parcels; identification of major existing facilities; and names and addresses of adjacent property owners.

Site Plan/TMK. Site plans are maps that should include, but are not limited to: dimensions and shape of lot; metes and bounds (including easements and their use); existing features, (including vegetation, water area, roads, utilities, and existing structures).

Construction Plan. Construction plans should include, but not be limited to: existing and proposed changes in contours; all buildings and structures with indicated use and critical dimensions (including floor plans) in square footage; open space and recreation area(s); landscaping (including buffers and fences); roadways (including widths); off street parking area; existing and proposed drainage; proposed utilities and other improvements; revegetation plans; drainage plans including erosion sedimentation controls; and grading, trenching, filling, dredging and/or soil disposal.

Maintenance Plans. For all uses involving power transmission, fuel lines, drainage systems, unmanned communication facilities and roadways not maintained by a public agency, plans for maintenance shall be included.

Management Plans. If required, refer to Title 13 Chapter 5-39 of the Hawaii Administrative Rules and Exhibit 3, entitled "Management Plan Requirements: September 6, 1994."

Historical or Archaeological Site Plan. Where there exists historic or archaeological sites on the property, a plan must be submitted including a survey of the site(s); significant features; protection, salvage, or restoration plans.

Environmental Requirements

Pursuant to the Department of Health, Chapter 343, Hawaii Revised Statutes (HRS), and in accordance with Title 11, Chapter 200, Environmental Impact Statement Rules for applicant actions, a Draft Environmental Assessment of the proposed use must be attached. The Final Environmental Assessment (FEA) must be published forty-five (45) days prior to the 180-day expiration deadline. Failure to meet this deadline may result in negative action on the applicant by the BLNR.

If the proposed actions are within the scope of exemption as defined in Title 11, Chapter 200-8 of the Hawaii Administrative Rules, the applicant should provide written justification for the exemption. For more information, contact the Office of Environmental Quality Control at (808) 586-4185.

Conservation District Use Application (CDUA) fees

All fees shall be in the form of cash, certified or cashier's check, and payable to the State of Hawaii. Refer to Title 13 Chapter 5, sections 13-5-32 to 13-5-39 to determine fees and permit type.

Board Permit

\$100 application fee, plus an additional \$100 per potential developed acre, or major fraction thereof, up to a maximum of \$2,000.

Departmental Permit

\$50 application fee

Site Plan Approval

\$50 fee

Emergency Permit

Waived

Subzone Boundary Determination

\$50 fee

Temporary Variance

\$100 application fee

A fee of \$250 will be required for a public hearing pursuant to the Hawaii Administrative Rules (HAR), Title 13, Chapter 5, sections 13-5-33, 13-5-34 and 13-5-36.

A Public Hearing(s) shall be held for all applications involving the following:

- Land use(s) for commercial purposes
- Change of subzone(s) or boundaries
- Land use(s) in the Protective "P" subzone.
- Land uses(s) as determined by the Chairperson where the scope of the proposed use, or the public interest require one

Conservation District Use Application (CDUA)



For DLNR Use

File # _____
 Reviewed by _____
 Date _____
 Accepted by _____
 Date _____
 180-Day Exp. _____
 EAVEIS Required _____
 PH Required _____
 Decision _____
 Date _____

Fill out this section

Project Location/Address _____
 District: _____ Island/County: _____
 Subzone: _____ Tax Map Key(s) _____
 Total Area of Parcel in sq. ft or acres _____ Area of Proposed Use in sq. ft. or acres _____
 Commencement Date: _____ Completion Date: _____

Indicate which of the following approvals are being sought, as specified in the Hawaii Administrative Rules (HAR), Chapter 13-5.

- ☐ Board Permit
- ☒ Departmental Permit - Attach \$ 150.00 Fee
- ☐ Emergency Permit
- ☐ Temporary Permit
- ☐ Site Plan Approval

Fill out this section

APPLICANT

Legal Name: _____
Street Address: _____
City, State and Zip+4 Code: _____
Mailing Address: _____
City, State and Zip+4 Code: _____
Contact Person & Title: _____
Phone No.: () _____ Fax No.: () _____
Email: _____
Interest in Property: _____

COPY

*Signature _____ Date _____
*If for a Corporation, Partnership, Agency or Organization, must be signed by an authorized officer.

AGENT

Name: _____
Mailing Address: _____
City, State and Zip+4 Code: _____
Contact Person & Position: _____
Phone No.: () _____ Fax No.: () _____
Email: _____

Signature _____ Date _____

PROPERTY OWNER(S) (If other than the applicant)

Legal Name: _____
Street Address: _____
City, State and Zip+4 Code: _____
Mailing Address: _____
City, State and Zip+4 Code: _____
Contact Person & Title: _____
Phone No.: (908) 587-0390 Fax No.: () _____
Email: _____
Relationship to applicant: Lessee

Signature _____ Date _____

* CONTRACTOR

Name: _____ Contractor I.D. # _____
Scope of Work: _____
Mailing Address: _____
Contact Person & Position Title: _____
Phone No.: () _____ Fax No.: () _____
Email: _____

Emergency Contact Information

Company/Organization Name: _____
Contact Person and Title: _____
Phone No.: () _____ Phone No.: () _____

Fill out this section

PRIOR CONSERVATION DISTRICT USE PERMITS (CDUP)

Please specify all prior CDUP received for the subject parcel.

PROPOSED USE

Total Area of Proposed Use: (indicate in acres or sq. ft) _____

Describe the proposed use in detail. Include secondary improvements such as grading, septic tank placement, utilities, roads, driveways, fences, landscaping, etc. Illustrate general location of improvements on a TMK map; include preliminary architectural renderings with elevations and building footprints with application. Include existing (before) and proposed (after) graphics. If the parcel is or has been the subject of a violation, please include the violation number.

Describe proposed actions in detail:

- 1) how will structure be taken down?
- 2) transported out of the State Park?
- 3) plans to re-vegetate the area?
- 4) other details?

Describe how the action is exempt from the preparation of an Draft Environmental Assessment, see section 11-200-8(c), HAR, or contact Office of Environmental Quality Control at 580-485 for help.

CONSERVATION DISTRICT REQUIREMENTS

Demonstrate that the proposed use is consistent with the following criteria. Refer to HAR, Section 13-5-30, to review criteria. Attach additional sheets if necessary.

Is the proposed land use consistent with the purpose of the Conservation District?

Demolition Only.

Is the proposed use consistent with the objectives of the subzone of the land in which the use will occur?

Demolition Only

Does the proposed land use comply with provisions and guidelines contained in Chapter 205A, Hawaii Revised Statutes (HRS), entitled "Coastal Zone Management," where applicable?

Demolition Only

Describe how the proposed land use will not cause substantial adverse impact to existing natural resources within the surrounding area, community or region.

Demolition Only.

Describe how the proposed land use, including buildings, structures and facilities, will be compatible with the locality and surrounding areas, and to the physical conditions and capabilities of the specific parcel or parcels.

Demolition Only.

Describe how the existing physical and environmental aspects of the land, such as natural beauty and open space characteristics, will be preserved or improved upon.

Removal of structure will return the land to the state park/ forest environment.

If applicable, describe how subdivision of land will not be utilized to increase the intensity of land uses in the Conservation District.

Not applicable.

Describe how the proposed land use will not be materially detrimental to the public health, safety and welfare.

Not applicable the demolition will be conducted to ensure that there is no disturbance to existing park users.

Please explain the removal process: 1) take apart process; 2) place on a trailer and hauled away.

ADDITIONAL INFORMATION

Articles IX and XII of the State Constitution, other state laws, and the courts of the State require government agencies to promote and preserve cultural beliefs, practices, and resources of native Hawaiians and other ethnic groups. The Department of Health (DOH), Chapter 343, also requires an Environmental Assessment (EA) of cultural resources in determining the significance of a proposed project.

If applicable, please provide the identity and scope of "valued cultural, historical and natural resources" in which traditional and customary native Hawaiian rights are exercised in the area.

Not applicable.

Identify the extent to which those resources, including traditional and customary native Hawaiian rights, will be affected or impaired by the proposed action.

Not applicable.

What feasible action, if any, could be taken by the Board of Land and Natural Resources in regards to your application to reasonably protect native Hawaiian rights?

Not applicable

Does the proposed land use have an effect (positive/negative) on public access to and along the shoreline or along any public trail?

Not applicable

Does the proposed use have an effect (positive/negative) on beach processes?

Not applicable

Will the proposed use cause increased runoff or sedimentation?

Not applicable. Should improve absorption capacity with removal of structure - less impervious surface.

Will the proposed use cause any visual impact on any individual or community?

Not applicable. Should improve scenic quality of park.

Existing Site Information

Are there existing structures on the parcel?

☒ Yes ☐ No

If yes, please describe below and include/illustrate on a map entitled existing structures.

Describe in detail: 1) # of bedrooms recreational residence
2) year cottage was constructed

* Attach color photos

Will any existing structures be demolished or removed?

☒ Yes ☐ No

If yes, describe how below. Please indicate/illustrate demolished structure on a map entitled structures to be demolished/removed.

Please explain removal process / transportation
through and out of Kokee State Parks.

Explain ultimate destination.

Has the parcel been graded or landscaped?

☒ Yes ☐ No

If yes, describe below. Please describe cubic yards affected and/or area of landscaping on a map entitled areas previously graded or landscaped.

Parcel is landscaped with native and non-native
vegetation.

Landscaping to remain in place.

Describe existing utilities. Include electricity, water, telephone, drainage, and sewerage. Please illustrate on a map entitled existing utilities.

Explain existing utilities:

- 1) electric - (solar panels, utility lines removed)
- 2) water (i.e. removal to water meter from
state & water pipe)
- 3) telephone (cell phone N/A, utility line removal)
- 4) cesspool removal

Describe existing access. Illustrate and include roadways and public trails on a map entitled existing access. Give major street names if available.

Access driveway is from - (i.e. Mohihi Road)
state-owned, maintained.

Describe Flora and Fauna. Illustrate general location and types of flora and fauna on a map entitled resources. Indicate if rare or endangered native plants and/or animals are present.

Area is forested with native and exotic species.

Describe topography and submit a map entitled topography. If ocean area, give depths. Submit detailed contour maps for ocean area and areas where slopes are 20% or more. Contour maps will also be required for uses involving tall structures, gravity flow and other special cases.

Annotated uses map attached.

If shoreline area, describe shoreline and surrounding area. Indicate and illustrate if shoreline is sandy, muddy, rocky, cliffs, reefs, or other features (such as access to shoreline) on a map entitled coastal resources. A current shoreline certification is required for uses that may affect shoreline resources.

Not applicable.

If shoreline area, describe and illustrate any coastal hazards such as erosion, flooding, tsunami, etc. Attach any relevant maps delineating the hazard zone (FEMA, FIRM maps).

Not applicable.

Describe existing covenants, easements, and restrictions. If State owned land, indicate present encumbrances.

Give General Lease # for recreational residence
lots from state DLNR 6

Identify any historic, archeological or cultural sites within or near the parcel. Please submit or include any current management plan. If applicable, indicate location(s) on a map entitled historical, archaeological, and cultural resources and describe below.

Please address question:

Adjacent Property Owners

Please list all adjacent property owners. If no address is available indicate north, south, east and west or mauka, makai or other common county directionals.

TMK: (4)1-4-001, 002, 003, 004

Legal Name: State Dept. of Land & Natural Resources

Street Address: _____

City, State and Zip code: P.O. Box 621

Mailing Address: _____

City, State and Zip: Honolulu HI 96809 Phone No.: _____

Location to TMK: Surrounding

TMK: _____

Legal Name: _____

Street Address: _____

City, State and Zip code: _____

Mailing Address: _____

City, State and Zip: _____ Phone No.: _____

Location to TMK: _____

TMK: _____

Legal Name: _____

Street Address: _____

City, State and Zip code: _____

Mailing Address: _____

City, State and Zip: _____ Phone No.: _____

Location to TMK: _____

TMK: _____

Legal Name: _____

Street Address: _____

City, State and Zip code: _____

Mailing Address: _____

City, State and Zip: _____ Phone No.: _____

Location to TMK: _____

PROPOSED SINGLE FAMILY RESIDENTIAL (SFR) PROJECT

Consult HAR, Chapter 13-5, Exhibit 4 entitled "Single Family Residential Standards"

Estimated cost of development (not including cost of land) \$ _____

Maximum Height of proposed residence from base level _____ feet

Building Setbacks Front _____ feet Back _____ feet

 Side _____ feet Side _____ feet

If shoreline parcel or area, indicate the setback from the certified shoreline _____ feet

Total number of floors in structure, including subterranean floors, lofts, porte cochere, mezzanines and garages _____

Total Floor Area (include second story area, garage, decks) _____ sq. ft.

Total Floor Area **excluded** from the Maximum Developable Area (MDA) _____ sq. ft.

(Floor areas excluded from the MDA must be highlighted on preliminary construction plans.)

	Existing (sq. ft.)	New proposed (sq. ft.)	Total (sq. ft.)
TMK Area		N/A	
Building(s)			
Paved area(s)			
Landscaped area(s)			
Unimproved area(s)			
Grand Total (should equal TMK area)			

Is any grading proposed? _____ Yes _____ No

If yes, complete the following

Amount of cut	Cu. yds.	Maximum height of cut slope	ft.
Amount of fill	Cu. yds.	Maximum height of fill slope	ft.
Amount of import or export soil	Cu. yds.	Location of disposal site	

Are utility extensions for the following needed to serve the project?

Water ___ Yes ___ No Electric ___ Yes ___ No

Sewer ___ Yes ___ No Telephone ___ Yes ___ No

Does the project include removal of trees or other vegetation? _____ Yes _____ No

If yes, indicate the number, type and size. _____

CERTIFICATION

I HEREBY CERTIFY THAT I HAVE READ THIS COMPLETED APPLICATION AND THAT, TO THE BEST OF MY KNOWLEDGE, THE INFORMATION IN THIS APPLICATION AND ALL ATTACHMENTS AND EXHIBITS IS COMPLETE AND CORRECT. I UNDERSTAND THAT THE FAILURE TO PROVIDE ANY REQUESTED INFORMATION OR MISSTATEMENTS SUBMITTED IN SUPPORT OF THE APPLICATION SHALL BE GROUNDS FOR EITHER REFUSING TO ACCEPT THIS APPLICATION, FOR DENYING THE PERMIT, FOR SUSPENDING OR REVOKING A PERMIT ISSUED ON THE BASIS OF SUCH MISREPRESENTATIONS, OR FOR SEEKING OF SUCH FURTHER RELIEF AS MAY SEEM PROPER TO THE LAND BOARD.

I HEREBY AUTHORIZE REPRESENTATIVES OF THE DEPARTMENT OF LAND AND NATURAL RESOURCES TO CONDUCT SITE INSPECTIONS ON MY OR MY CLIENT'S PROPERTY. UNLESS ARRANGED OTHERWISE, THESE SITE INSPECTIONS SHALL TAKE PLACE BETWEEN THE HOURS OF 8:00 A.M. AND 4:30 P.M.

(X)

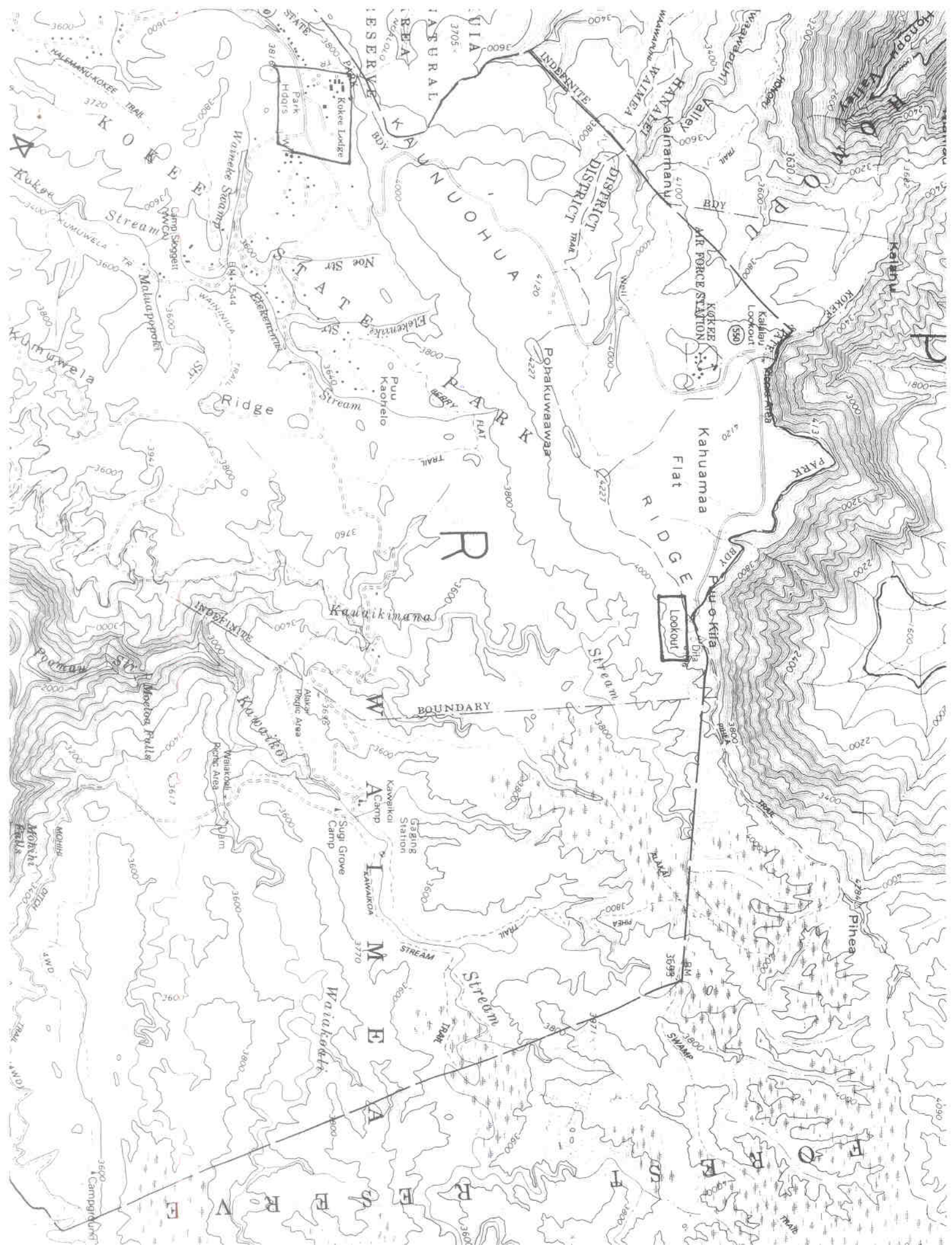
SIGN HERE

Signature of Authorized Agent(s) or if no agent, signature of Applicant

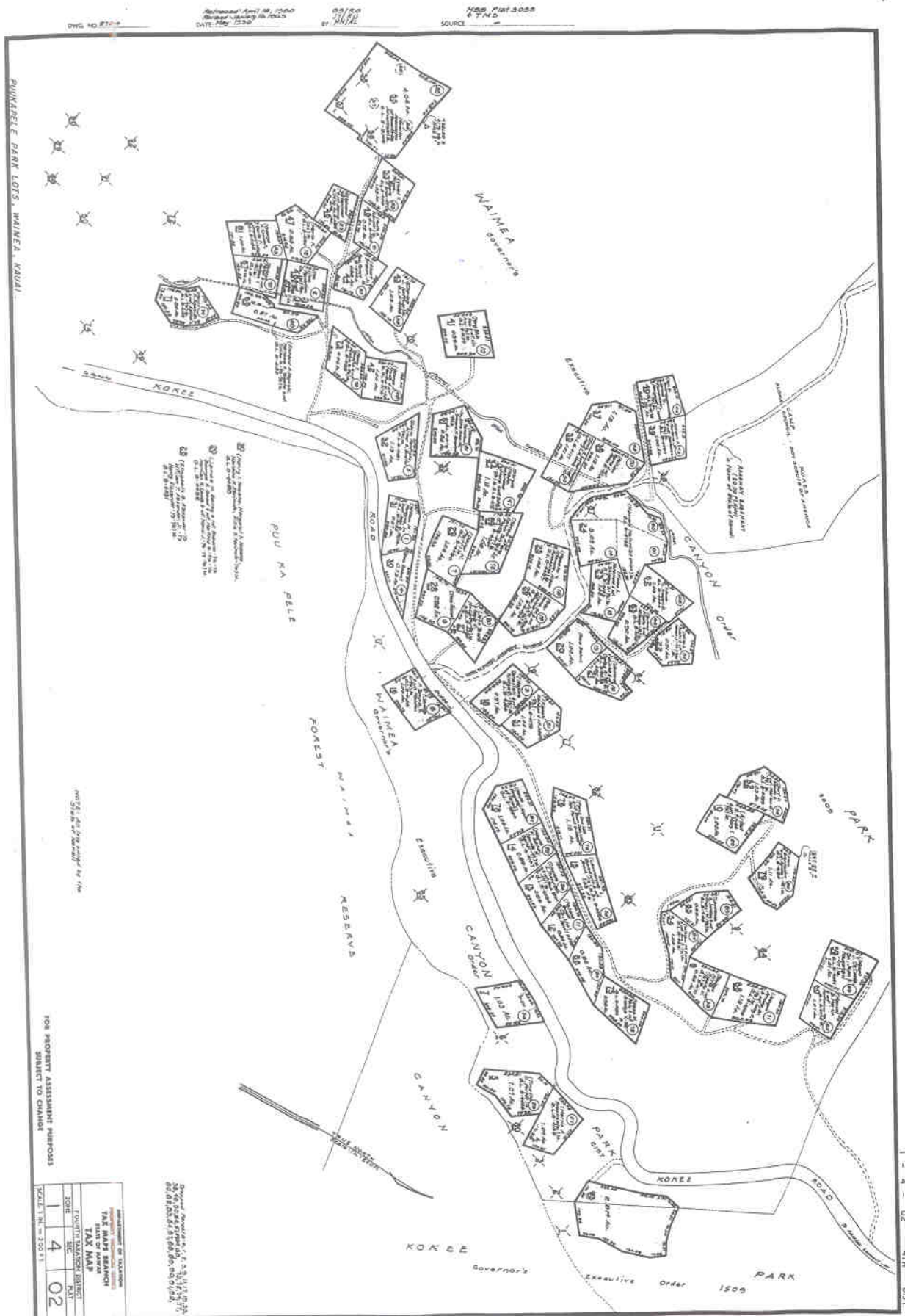
AUTHORIZATION OF AGENT

I HEREBY AUTHORIZE _____ TO ACT AS MY REPRESENTATIVE AND TO BIND ME IN ALL MATTERS CONCERNING THIS APPLICATION.

Signature of Applicant(s)

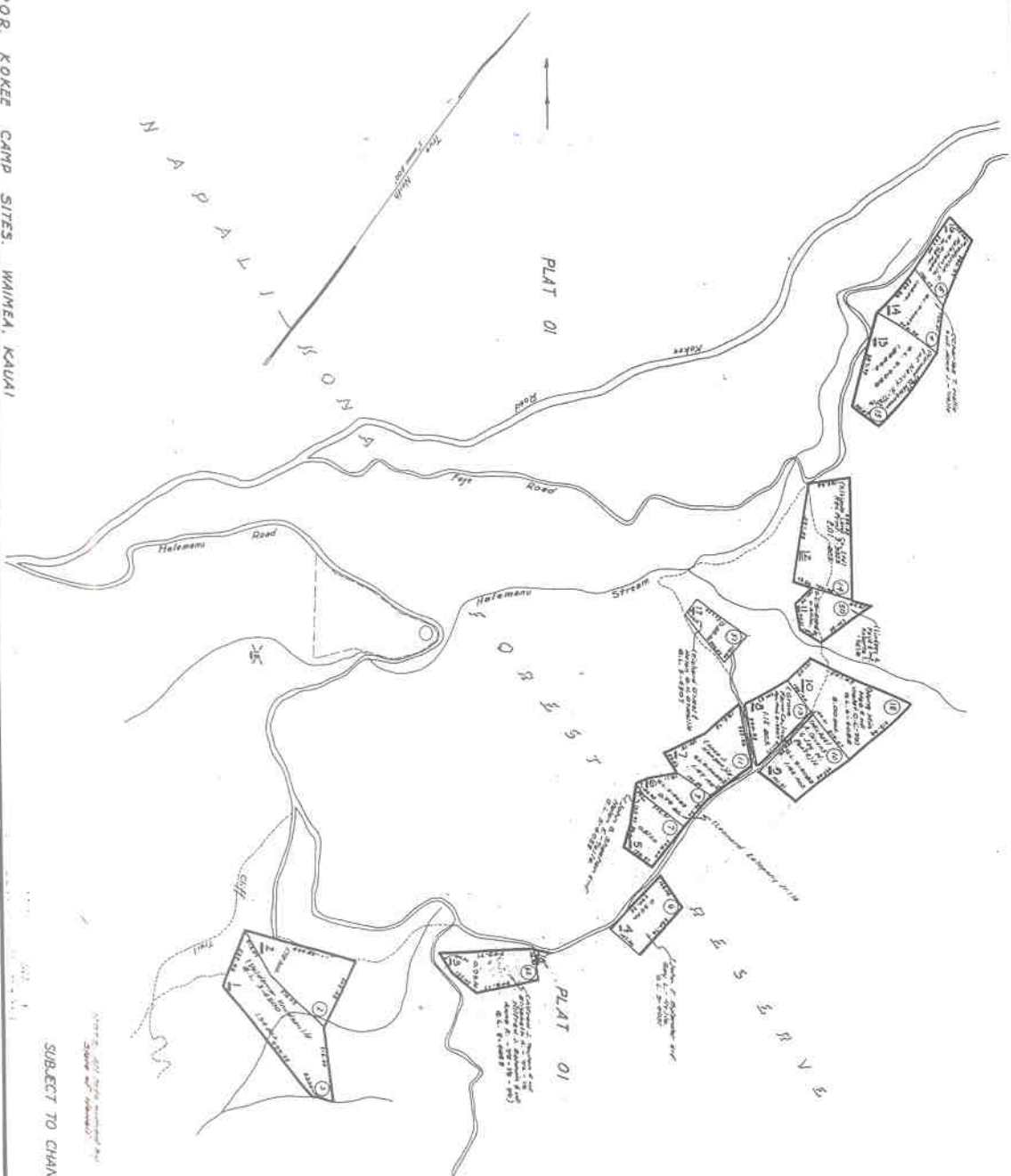


* indicate which Parcel the cabin of be removed from



Dwg. No. 2703
 Source: The Maps Bureau & Survey Dept.
 By: H.N. & A.L. May 1936

POR. KOKEE CAMP SITES. WAINEA, KAUAI



SUBJECT TO CHANGE

NOT TO BE USED FOR ANY OTHER PURPOSE

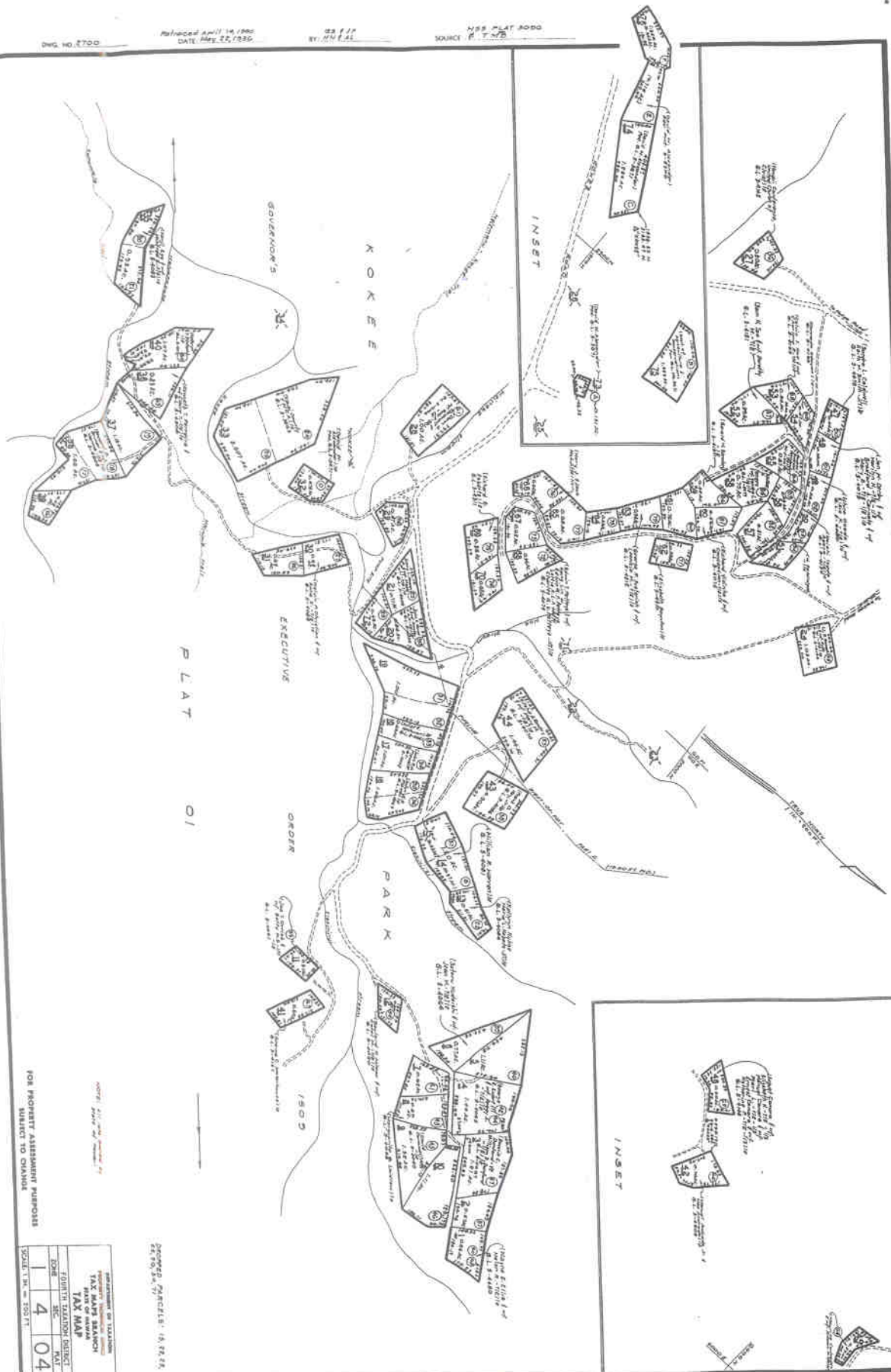
TAXATION MAPS BUREAU			
TAX MAP			
ZONE	SEC.	PLAT	DIVISION
1	4	03	
CONTAINING 1.5 PARCELS			
SCALE 1" = 200 FT.			

PRINTED

Revised April 14, 1990
DATE: May 12, 1990
BY: H. J. AL
HRS PLAT 3000
SOURCE: P. T. 170

PLG NO. 8720

KONEE CAMPSITE LOTS, WINNER, KAUAI, HAWAII



FOR PROPERTY ASSESSMENT PURPOSES
SUBJECT TO CHANGE

PROPERTY OF TULALU	
TAX MAPS SEARCH	
DATE OF MAP	
TAX MAP	
BOOK	PAGE
4	04
SHEET 1 OF 1	

OWNER'S RECORDS: 15, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100

* Indicate which parcel the cabin w/ be removed from